



Instructions For Completing the Tailgate Safety Points of Contact & Quizzes



Version 1.1.24

At JR's Plumbing & Drain, safety is a top priority. Technicians shall complete a tailgate safety quiz after reading and reviewing the associate safety information. This can be completed on your company phone using the instructions below. They shall be completed, signed, and dated by the 5th, 15th, and 25th of every month. The management may also verbally quiz you on the information to ensure you understand the information provided to you and to assist them with improving the tailgate safety points of contact. Please contact the management for questions and further instructions.

Step One	Pull Up the Company Website: www.jrsplumbinganddrain.com
Step Two	<p>Scroll to the bottom of the page and click on the Employee Portal Link.</p> 
Step Three	<p>Scroll down on the page until you find the box called "Safety Toolbox," and click on it.</p> 

Step Four **Scroll down until you find the correct one. The first one is due January 5th, 2024.**

12:43 jrslumbinganddrain.com

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AMERICAN CHAMBER OF COMMERCE
707-373-2003

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Safety Toolbox Check-ins

There are safety hazards that come along with being a plumbing technician. At Jr's Plumbing & Drain, your safety is why we require every technician to read the monthly safety topic article and complete the monthly quiz. If you have not done so, please read the Company's Safety Manual, and sign and turn in the signature page to the management.

Instructions
Each month, technicians shall click on the topic to read the article and then take the safety training quiz.

← → + 1 ...

Step Five **Once you find the correct date, click on the topic link, and it will open the Safety Article.**

12:44 jrslumbinganddrain.com

...read the Company's Safety Manual, and sign and turn in the signature page to the management.

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Check-Ins

Jan 5

Foot Protection

QUIZ

Step Six **Read the Article.**

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1 of 1

OSHA Training Toolbox Talk: Personal Protective Equipment: Foot Protection
Reference: 1910.136 (1)(1)(ii)


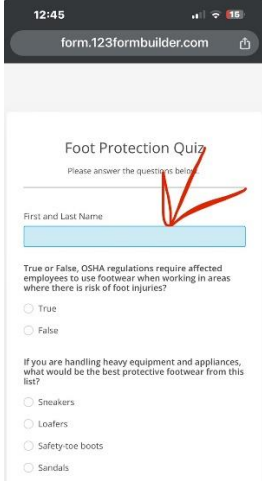

The OSHA regulations require affected employees to use protective footwear when working in areas where there is a danger of foot injuries from falling or rolling objects, objects striking the feet, chemical hazards are present, and where employees are exposed to electrical hazards.

Hazards in an overview of some of the different types of job hazards that OSHA requires the use of protective footwear or devices:

- Heavy materials that are being cut with a saw, shear, or cutting torch can fall on a worker's feet;
- Cracking heavy tools or loading materials that are easily dropped or knocked over by an employee, such as when working with or around tanks, barrels, steel components, and other similar building materials, can fall and strike your feet;
- Bulging objects and equipment, such as heavy pipes, steel ladders, wheeled carts, and other heavy objects, can fall over or onto your feet;
- Sharp objects or working surfaces, such as nails, sharp shrap, shards of broken glass, or sharp pieces of metal, can pierce the sole or side of your shoe or boot;
- Toxic chemicals that could penetrate your footwear can be absorbed through your skin;
- Working around energized electrical lines and equipment exposing workers to electrical current can travel through footwear with conductive soles.

Our company has worked to identify the jobs and tasks that present potential hazards to your feet, and require the use of protective footwear and safety devices that is appropriate for the type of hazard present. These could include safety toe shoes or boots, electrical safety shoes, metatarsal guards that are built into the shoe or are attachable, shoes or boots with leather tops and uppers and/or steel shanks to protect against sharp objects, chemical resistant boots, and shoes or boots with non-conductive soles. In only use protective footwear or protective devices provided or specifically approved by the company, or you could become injured. And if you feel we have overlooked an operation that presents a potential hazard to your feet, or if there is a new operation or job problem that has not been evaluated, please alert your supervisor or safety manager at once so the hazard can be addressed.

Any questions or comment about when or what type of protective footwear to use on the job?

<p>Step Seven</p>	<p>Next, go back to this page. This time, click on the box called “QUIZ,” and it will open the quiz.</p> 
<p>Step Eight</p>	<p>Take the quiz. Make sure to fill in your first and last name.</p> 
<p>Step Nine</p>	<p>Finally, sign and date the quiz, click the Verification box, and hit SEND.</p> 
<p>Step Ten</p>	<p>The last step is to text the dispatcher on shift to let them know you completed it. They will record it in the Company Google Doc for management.</p>